



مدرسة البراعم العامة Buds Public School

ADMISSION POLICY

Purpose

All students are eligible for admission to Buds Public School (BPS) if it is believed that the school can meet their particular needs. BPS does not discriminate on the basis of race, creed, colour, gender or national origin and seeks to accept all qualified students who apply.

All applicants for places at BPS will be required to undertake a placement test or similar assessment appropriate to the school and level of entry, the nature of which will be determined by BPS. These may take the form of written tests, in class observations, on-line assessments and consideration of previous school reports where applicable. These combined factors will influence where a successful applicant is placed within BPS.

Placement in all classes will be made by the Principal/Vice-Principal/Supervisors on the basis of the child's previous educational record, the assessment of the school, and by age, with due regard to legislation in that geographical area. The initial placement is tentative and the school may reassess the child's placement after the child's abilities have been thoroughly observed in class or through additional testing.

Applications for admission can only be accepted when all documentation required is made available to the school in line with local regulatory requirements. All government and regulatory policies must be followed. Such policies, processes and relevant aspects will be updated if regulations change or on notification from authorities.

BPS reserves the right to limit student enrolment and/or withdraw student participation at any time.

This policy and related processes should be shared with parents and guardians when admission enquiries are made to the school. The admissions policy should be available on-line on the BPS website.

Fees for any special materials, supplies and/or additional instruction may be required and will be the responsibility of the parents/guardians. These fees are in addition to the regular tuition fees.

Roles and responsibilities

The Principal/Vice-Principal/Supervisors will ensure that:

- Students are admitted only in accordance with this policy, ensuring that such policy and associated procedures are implemented and monitored.
- Where places are available, students are admitted in accordance with the agreed priorities.
- The net capacity formula is reviewed annually and proposed variations discussed between the Principal/SLT and Management. In addition, enrolment figures and student population will be subject to scrutiny and discussion as part of the budget planning process year on year.

Effective and revision dates

This policy is effective from April 2022 and will be reviewed in April 2023.